



# Wigginton Parish Council Monthly Meeting Agenda

Date: **Tuesday 16<sup>th</sup> March 2021**

Time: **8pm**

Location: **Zoom Video Conference**

## Notice of Meeting of Wigginton Parish Council

Members of the Public, who wish to join the meeting, are requested to contact the Clerk by email at [wiggintonpcclerk@gmail.com](mailto:wiggintonpcclerk@gmail.com) by 10am on Tuesday 16<sup>th</sup> March 2021 to request an invitation. An invitation will then be sent out by the Chair of the Parish Council.

Gosia Turczyn, Clerk to the Parish Council  
11<sup>th</sup> March 2021

Business to Conduct			
Item	Description	Action	By Who
1.	<b>Chairman's Welcome.</b>		
2.	<b>Apologies for absence to be accepted by the council.</b>		
3.	<b>Declarations of Interests and Dispensations - Cllrs to declare interests particular to this meeting.</b>		
4.	<b>Public Participation (15 Mins).</b>		
5.	<b>Hertfordshire Police – update from PCSO.</b> No crimes were committed in Wigginton in February 2021.		
6.	<b>Approval and signing of minutes from Parish Council meeting held on 16<sup>th</sup> February 2021.</b>		
7.	<b>Annual Parish Meeting (and meetings post 7<sup>th</sup> May 2021)</b> Council to approve to hold Annual Parish Meeting on Wednesday 28 <sup>th</sup> April 2021 via Zoom Video Conference. Council to discuss the actions for meetings and council business post 7 <sup>th</sup> May 2021 (should current Coronavirus legislation expire without extension).		
8.	<b>Website and IT.</b> To discuss further arrangements with hosting company TEEC Ltd. Cllr Carr to report back about email addresses for the parish organization.		
9.	<b>Community Litter Pick.</b> Council to discuss whether to register with "Keep Britain Tidy" for a Community Litter Pick from 28 <sup>th</sup> May and 13 <sup>th</sup> June 2021. The Clerk to update.		
10.	<b>The Oddy 2021 and Village Survey.</b> Council to discuss arrangements for 2021 Oddy and Village Survey.		
11.	<b>Clerk's Report/Village Warden's Report.</b> 11.1 Warden Report from Cllr Tom Grammenos. 11.2 Sunnyside Rural Trust monthly report. 11.3 Items for Information from Clerk. • VE Day 8 <sup>th</sup> May 2021. • Transition to Unitary- possible reorganization of local government. Feedback from Cllrs by end of May. Information circulated prior to the meeting. • Sustainable Hertfordshire- HCC Climate Change Update for COUNCILLORS. Friday 26 <sup>th</sup> March, 10am.		

**12. Play Area and Sports Field**  
 12.1 To discuss the play area and gym equipment.  
 12.2 To receive an update on liaison with Berkhamsted Raiders. The Clerk to update.

**13. Wigginton Support Fund.**  
 Update from the Committee.

**14. Finance**  
 14.1 To review the accounts which were circulated prior to the meeting. Bank statements and bank reconciliation.  
 14.2 To pass resolution to authorize payments which have been circulated prior to the meeting.  
 14.3 To get an update on Unity Trust Bank signatories.

**15.1 DBC decisions on planning applications:**

<b>15.</b>	21/00385/TPO Works to Oak Tree 7 Chesham Road Wigginton Tring Hertfordshire HP23 6HH GRANTED
	21/00762/LDP Construction of swimming pool building and installation of Ground Source Heat Pump Hunters Quay Hemp Lane Wigginton Tring Hertfordshire HP23 6HF GRANTED

**15.2 Planning applications to be considered:**

	21/00637/LDP New Garage 4 Cow Roast Tring Road Tring Hertfordshire HP23 5RF
	21/00739/FHA Alterations to front extension with new single storey and 2 storey rear extension with new windows to side elevation 11 Belmers Road Wigginton Tring Hertfordshire HP23 6ER
	21/00677/FUL Demolition of existing stable block. Construction of new dwelling (amended scheme) Park Farm The Twist Wigginton Tring Hertfordshire HP23 6DU
	21/00850/FHA Construct new vehicle entrance and driveway/parking area Tinkers Hole Tinkers Lane Wigginton Tring Hertfordshire HP23 6JB
	21/00924/FHA Demolition of existing first floor/roof and rear single storey extension. Construction of new first floor extension, new external cladding and internal alterations Parma Hemp Lane Wigginton Tring Hertfordshire HP23 6HE
	21/00963/FUL Change of Use of Orchard Cottage Class C1 (Staff Accommodation) to Class C3 (Dwelling) Orchard Cottage Champneys Health Resort Chesham Road Wigginton Tring Hertfordshire
	21/00962/FUL Change of use from Class C1 (staff accommodation) to Class C3 (dwelling) Newsetts Lodge Champneys Chesham Road Wigginton HP23 6HY
	21/00959/FUL Change of use from Class C1 (staff accommodation) to Class C3 (Dwelling) Lodge House Champneys Health Resort Chesham Road Wigginton Tring Hertfordshire
	21/00982/FUL Demolition of existing house, construction of two-storey replacement dwelling. Amberley Hemp Lane Wigginton Tring Hertfordshire HP23 6HF
	21/00993/FUL Change of use from Class C1 (Beauty College) to Class C3 residential. Champneys College Of Health And Beauty Champneys Health Resort Chesham Road Wigginton Tring Hertfordshire

Items for Discussion			
Item	Description	Action	By Who

**16. Green Spaces.**  
 16.1 Sustainable Wigginton.  
 Update from Cllr Axon and the Clerk.  
 16.2 Noticeboard.  
 To discuss whether to fix or replace the noticeboard situated outside of the Village Hall.

**17. Highways and Footpaths.**

17.1 To discuss registering the footpath adjacent to Lesleys Woods as a Public Right of Way. The Clerk to update.

17.2 Highfield Road Junction.

Council to approve to install a small portion of footpath to join the existing path to the Highfield Road junction. Cllr Fordyce to update.

**18. Any Other Business.**

18.1 To review the Engagement letter for internal audit.

**Meeting close.**

**Next Parish Council Meeting: 20<sup>th</sup> April 2021 at 8 pm, virtual meeting.**